



MINUTES of 2015 ANNUAL GENERAL MEETING (AGM)

Date: 25th March 2015 (Wednesday)
 Venue: Olympia College PJ
 Level 2, Block B, Bangunan Pan Global
 1A Jalan Tandang, 46050 Petaling Jaya
 Time: 4.00pm

NAPEI Council Members Present :

Assoc.Prof Elajsolan VM Mohan	- President
Mr Raja Mohan A/L Seenivasagam	- Deputy President
Mr Kevin Felix Pereira	- General Secretary
Ms Teh Wan Kee	- Deputy General Secretary
Mr Varatha Raju Munusamy	- General Treasurer
Ms Lau Poh Liew	- Deputy General Treasurer
Dr M. Rajalingam	- Council Member
Ms Jean Monteiro	- Council Member
Mr Tankaraju Muthusamy	- Council Member
Mr Sim Koon Chuan	- Council Member
Mr Ng Yih Chen	- Council Member
Mr Manivanan A/L Saman	- Council Member
Encik Edzri Effendi Zainal	- Council Member

Absent with apologies :

Mr Law Tack Yeong	- Council Member
Dr Thong Buan Fook	- Council Member

Speaker :

Mr Alex Abraham	- Speaker for the AGM
-----------------	-----------------------

The quorum has been achieved at 15 institution members by 3.55 pm.
 28 institutions were represented out of 54 institution members

Attending institutions :

<u>No.</u>	<u>Organisation / Institution</u>	<u>Represented by :</u>	
1	Alfa International College	Dr Grace Chua Beng Hui ;	Mr Kenny Sim Koon Chuan (proxy)
2	Asia Pacific University of Technology & Innovation	Y Bhg Datuk Dr Parmjit Singh	Dr Teh Choon Jin (proxy)
3	Beaconhouse Pre-school, Sri Inai Primary & Secondary school	Mr Varatha Raju Munusamy	
4	CEC	Ms Rachel Leow Bee Leng	Ms Teh Wan Kee (proxy)
5	Challenger Concept (M) Sdn Bhd	Mr Tan Mui Hong	Ms Brenda Lee Bee Hong (proxy)
6	ELS Language Centres, ELSi Sdn Bhd	Mr Sean Chee Chong Sheng	
7	ELC English Language (Malaysia) Sdn Bhd	Ms Lau Wai Cheng	
8	JM Enrichment Sdn Bhd	Ms Jean Monteiro	
9	Kolej CQ Breyer	Mr Tankaraju Muthusamy	
10	CQ Breyer KL College	Dr M.Rajalingam	
11	Kolej MCS	Dr Ravinthiran Ramasamy	
12	Kolej SRI	Mr Kevan Ong Kim Wye	
13	MAHSA University	Asso Prof Elajsolan Mohan	
14	Oasis College Sdn Bhd	Mr Ng Yih Chen	
<u>No.</u>	<u>Organisation / Institution</u>	<u>Represented by :</u>	

15	Olympia College (Raffles Education Group)	Mr Kevin Felix Pereira	
16	REAL International School @ Cahaya, Shah Alam	Ms Serena Chow Mun Lay	Mr Kenny Sim Koon Chuan (proxy)
17	REAL International School @ Cheras	Ms Lee Seow Peng	Mr Kenny Sim Koon Chuan (proxy)
18	Saito College	Dr Kulandasamy Rajagopal	
19	Sekolah Seri Cahaya	Mr Kenny Sim Koon Chuan	
20	Sekolah Seri Suria	Ms Teh Wan Kee	
21	Smart Reader Worldwide Sdn Bhd	Hon Prof Datin Sri Dato' Dr Wang Kim Ha	Encik Edzri Effendi Zainal (proxy)
22	Yamaha Academy of Arts & Music	Ms Lau Poh Liew	
23	Pusat Latihan Yoga Jasmani	Ms Lai Mei Wan	
24	REAL International School @ Cahaya, Shah Alam	Mr Law Tack Yeong	Ms Teh Wan Kee (proxy)
25	Kolej TAFE Seremban	Mrs Vijayalakmi Krishnan	Mr Saravanan Maniam (proxy)
26	PIA Institute of Art	Dr Thong Buan Fook	Mr Lee Chuen Loong (proxy)
	Adroit College	Mr Parthiban Sanmugan	Mr Raja Mohan
28	Kolej CQ-Tec	Mdm P Kalaichelvi	Mr Tankaraju Muthusamy (proxy)
29	Speaker	Mr Alex Abraham	

The Annual General Meeting commenced at 4.05 pm.

No	Description
	AGENDA
3.30 pm	Registration
4.00 pm	President's Welcome Address
4.15 pm	Handing over to the Speaker for the Conduct of AGM
4.20 pm	Adoption of Minutes – AGM 2014 & Matters Arising
4.30 pm	Honorary General Secretary's Report for the Year 2014/15
4.40 pm	Honorary Treasurer's Report and Statement of Accounts for the Year ending 31 st December 2014
4.50 pm	Approval of Annual Budget 2015/16
5.00 pm	Resolution to Appoint Two (2) Internal Auditors for 2015-2016
5.05 pm	Any Other Business
5.20 pm	Adjournment of AGM
	REFRESHMENT
1.	<p>The Speaker Mr Alex Abraham welcomed the members to the 2015 NAPEI AGM and thanked the Council for inviting him to be the Speaker.</p> <p>The General Secretary informed the Speaker that quorum of 23 institution members and/or proxies was sufficient to proceed with the AGM according to Rule 8.1.2 of Rules of NAPEI.</p> <p>The Speaker briefed members on the agenda for the AGM and handed over to the President, Assoc Professor Elajsolan VM Mohan to deliver his address.</p>
2.	<p>President's Welcome Address</p> <p>The President thanked the representatives of institution members for their attendance. He also extended heartfelt appreciation on behalf of the Council to Mr Alex Abraham for his support to be the Speaker of 2015 AGM.</p> <p>The President advised that the year 2014/2015 (April 2014 - March 2015) had been a hectic and active year.</p>

No	Description
	<p>NAPEI was involved in the following activities:</p> <ul style="list-style-type: none"> • IPIS Stakeholders' Committee 1. Assisted to resolve with the Ministry of Education the issue of non-acceptance of the SPM Forecast results as entry into Foundation or Pre-university programmes. It was resolved that students could be admitted to the programmes but officially they could be registered only with the actual SPM results. To further assist in NAPEI's request, for the first time in the history of the Malaysian Examinations Syndicate that they have agreed to release the 2014 SPM results three weeks earlier. That is for this year, 3 March 2015. 2. NAPEI also responded to the Ministry's (MQA) circular on downgrading of foreign A-level or equivalent (Grade 12) qualifications as entry into our degree programmes. That is students from the affected countries will have to do the Foundation programme before they could be accepted into the degree programmes. With NAPEI's intervention, MQA has now withdrawn the circular. That is these students from the above qualifications could register onto a degree level programme. 3. It has been proposed by the Ministry of Education that with effect from 2016, the entry qualification for SPM school leavers into the Diploma programme would be 5 credits compared to the current 3 credits. NAPEI has brought up the concerns of the members in this matter stating that it would affect student enrolment as well as deprive the nation in human capital development. NAPEI has informed the ministry to study the impact before it is implemented. 4. NAPEI also brought up the issue with MQA the members complaints about much longer processing time for new programme applications. 5. NAPEI together with other associations have worked with the Ministry as well as EMGS to resolve the delay in processing student visas. • Rancangan Malaysia Ke-11(RMK-11) Committee: • Participated in the meetings with BANK Negara and Ministry of Finance. • Participated in the Task Force meetings at the Economic Planning Unit (EPU) of the Prime Minister's Department. • Continually participated at PEMANDU NKEA meetings as project owner under EPP3- Upscaling student enrolment in International Schools. • Raised the concerns of NAPEI members on the implementation of GST and still fighting for zero-rated status for IPTS. • Successfully organised the 3rd International Skills Conference • Successfully organised the 33rd NAPEI Education Fair. Requested members to offer continued support for future events. • Successfully organised Malam NAPEI 27th Anniversary on 20 November 2014
3.	<p>Adoption of Minutes – AGM of 2014</p> <p>The Speaker informed that the minutes of the 2014 AGM were circulated 21 days before this AGM in accordance with the Rules of NAPEI. The Speaker asked members if there were any issues on</p>

No	Description
	<p>the minutes. No issues were raised.</p> <p>There being no issues, the minutes of the 2014 AGM meeting held on 27th March 2014 at Crystal Crown Hotel, Petaling Jaya were proposed for adoption by Mr Ng Yih Chen of Oasis College and seconded by Dr Rajalingam of CQ Breyer KL College</p>
4	<p>Honorary General Secretary and General Treasurer's Report for 2014</p> <p>The Speaker advised that the Honorary General Secretary and General Treasurer's reports for Year 2014 were circulated 21 days before the AGM in accordance with the Rules of NAPEI. The reports were presented by the General Secretary and General Treasurer respectively.</p>
4.1	<p>SECRETARY'S REPORT – reported by General Secretary Mr Kevin Felix Pereira</p> <p>As in the past few years, the year 2014-15 has been a very successful year with continued close cooperation with various government agencies such as PEMANDU, HRDF, IRDA, MOE and Ministry of Human Resources. NAPEI today is well accepted and known nationally and internationally. NAPEI through its excellent public relations has created opportunities for members through some major projects to further their businesses, joint ventures and tie ups with International education providers. To name some major events for 2014 : The 27th Malam NAPEI, 3rd NAPEI International Skills Conference 2014, 33rd NAPEI Malaysian Education Fair and also pioneering Malaysian International Schools Branding programme in South Korea, Indonesia, Vietnam and Singapore. Activities done in 2014/15 promoted Skills education, School Education and Higher Education.</p> <p>ADMINISTRATION</p> <p>Membership</p> <p>The current membership of NAPEI stands at 55. Our activities that were strongly supported by government and foreign agencies resulted in establishing NAPEI as a leading representative of private education in Malaysia. A stronger working relationship has been developed with other private education associations such as MAPCU, FEMAC and PKIMB through their participation in several of NAPEI projects.</p> <p>This year our international Schools branding has encouraged many International Schools to seek NAPEI membership. 4 international schools and 4 higher colleges/universities have joined NAPEI. We welcome the following new members:</p> <ol style="list-style-type: none"> 1. Kolej ASA 2. Sri KDU International School 3. Austin Heights Private & International School 4. UNITAR International University 5. Matrix Global International School 6. Zenith International School 7. Kolej CQ-Tec, Sunway 8. Adroit College <p>National Council Meetings</p> <p>The year April 2014 - March 2015 saw a total of 12 National Council meetings. NAPEI at this juncture would like to thank Olympia College Petaling Jaya, MAHSA University, Yamaha Academy of Arts and Music, Oasis College and REAL Education Group Sdn Bhd for hosting our National Council meetings. Though it is mandatory for the national Council to meet 4 times a year, the National Council met 12 times to ensure the successful organization and coordination of our national and international projects. The President and the entire Council have contributed immensely to organize, participate and manage projects and events. At this juncture we wish to thank the various member organizations and their respective directors for releasing the council members from their regular corporate work to assist NAPEI.</p> <p>Executive Council Meetings</p> <p>Executive Council meetings were also held, when the need arose, to chart the course of NAPEI and</p>

No	Description																																	
	to identify issues to be discussed at the National Council meetings.																																	
NAPEI ACTIVITIES																																		
Annual General Meeting 2014																																		
<p>The Annual General Meeting of NAPEI was organized at Crystal Crown Hotel, Petaling Jaya on the 27th March 2014. 28 out of 54 member institutions were represented at the AGM. Mr. Alex Abraham served as the invited speaker to conduct AGM 2014 proceedings smoothly..</p> <p>The minutes of the AGM 2013 was approved along with the audited report for the financial year ending 31st December 2013. The secretary's report and treasurer's report were also duly received..</p> <p>The budget for 2014-2015 was also approved. As for Internal Auditors, the AGM has appointed Ms Lai Mei Wan of Pusat Latihan Yoga Jasmani and Dr Kulandasamy of Saito College.</p>																																		
Training Programmes for Members																																		
NAPEI 27th Malam NAPEI Annual Dinner																																		
<p>NAPEI once again organised a successful MALAM NAPEI annual dinner and NAPEI Excellence Awards 2014 at Sunway Resort Hotel & Spa on 20th November 2014.</p> <p>The Minister of Human Resources Yang Berhormat Dato' Sri Richard Riot Anak Jaem was the Guest of Honor.</p> <p>Over 220 representatives of member institutions, associate partners and government agencies participated in the event.</p> <p>We thank Victoria Government Business Office, Australia for their sponsorship. Students from SAE Institute, REAL Education Group, Yamaha Academy of Arts and Music, Smart Reader Kids & Kolej SRI exhibited their cultural and artistic talents to the thrill of the audience.</p> <p>We sincerely thank the performing institutions for their strong support. The council also wishes to thank the organising team of Ms Lau Poh Liew, Ms Teh Wan Kee, Mr Raja Mohan, Mr Manivanan and Mr Kenny Sim led by Ms Jean Monteiro for a wonderful malam NAPEI.</p>																																		
NAPEI Education Excellence Awards 2014																																		
<p>The following institutions were adjudged as the award winners during the 27th anniversary year of 2014 after careful vetting of all application, followed by personal visits by awards committee and a neutral assessment committee.</p>																																		
<table border="1"> <thead> <tr> <th>No.</th> <th>Category</th> <th>Institution</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Private Universities and University Colleges</td> <td>MAHSA University</td> </tr> <tr> <td>2</td> <td>IPTS Large</td> <td>Olympia College</td> </tr> <tr> <td>3</td> <td>IPTS Medium</td> <td>College MCS</td> </tr> <tr> <td>4</td> <td>IPTS Small</td> <td>SAE Institute</td> </tr> <tr> <td>5</td> <td>Vocational Training Provider</td> <td>CQ Breyer KL College</td> </tr> <tr> <td>6</td> <td>Private National School</td> <td>Sekolah Seri Cahaya, Shah Alam</td> </tr> <tr> <td>7</td> <td>Private International Schools</td> <td>Sri KDU International School</td> </tr> <tr> <td>8</td> <td>Early Childhood Education Provider - Franchisors</td> <td>Smart Reader Worldwide Sdn Bhd</td> </tr> <tr> <td>9</td> <td>Early Childhood Education Provider - Kindergarten</td> <td>REAL Kids @ Bukit Jelutong</td> </tr> <tr> <td>10</td> <td>Support Services</td> <td>ELS Language Centres</td> </tr> </tbody> </table>	No.	Category	Institution	1	Private Universities and University Colleges	MAHSA University	2	IPTS Large	Olympia College	3	IPTS Medium	College MCS	4	IPTS Small	SAE Institute	5	Vocational Training Provider	CQ Breyer KL College	6	Private National School	Sekolah Seri Cahaya, Shah Alam	7	Private International Schools	Sri KDU International School	8	Early Childhood Education Provider - Franchisors	Smart Reader Worldwide Sdn Bhd	9	Early Childhood Education Provider - Kindergarten	REAL Kids @ Bukit Jelutong	10	Support Services	ELS Language Centres	
No.	Category	Institution																																
1	Private Universities and University Colleges	MAHSA University																																
2	IPTS Large	Olympia College																																
3	IPTS Medium	College MCS																																
4	IPTS Small	SAE Institute																																
5	Vocational Training Provider	CQ Breyer KL College																																
6	Private National School	Sekolah Seri Cahaya, Shah Alam																																
7	Private International Schools	Sri KDU International School																																
8	Early Childhood Education Provider - Franchisors	Smart Reader Worldwide Sdn Bhd																																
9	Early Childhood Education Provider - Kindergarten	REAL Kids @ Bukit Jelutong																																
10	Support Services	ELS Language Centres																																
33rd NAPEI Education Fair																																		
<p>The 33rd NAPEI Education Fair 2014 was launched successfully at the Mid Valley Exhibition Centre, KL on 14th-15th June 2014. The fair had 140 booths by 76 exhibitors and was visited by more than 26,000 members of public. The income generated by this event for NAPEI was RM 36,000. We hope all our members will continue to take advantage of our education fairs to promote their education services. We thank Study Malaysia for a profitable education fair.</p>																																		

No	Description																																		
	<p>3rd NAPEI International Skills Conference 2014 Once again with the financial support of Pemandu, the third NAPEI International Skills Conference was organized in 17th-18th June 2014 at Prince Hotel & Residence, Kuala Lumpur. The theme for 2014 was: "Transforming the Skills Workforce – Producing World Class Skills for a Developed Nation, 2020 and Beyond". More than 200 participants from various government and private agencies participated along with international delegates from Australia, United Kingdom, Bangladesh, and Germany. Speakers from Australia, United Kingdom, Germany and Malaysia delivered papers on skills development. The Guest of Honor was YBM Tan Sri Tengku Razaleigh Tengku Mohd Hamzah. It was funded by PEMANDU and sponsored by the Victoria Government Business Office.</p> <p>NAPEI- PEMANDU International Schools Branding * NAPEI continued its 2013 efforts to brand international schools in 2014 at a larger scale. Countries were selected and financed by Pemandu to brand Malaysian international schools overseas to attract foreign students to our international schools. In 2014, activities under International Schools Branding were as below :</p> <p>NAPEI congratulates Mr. Varatharaju, our Treasurer for his untiring efforts to carry out this project.</p> <table border="1"> <thead> <tr> <th>Date</th><th>Activity</th></tr> </thead> <tbody> <tr> <td>29-30 March 2014</td><td>Korea Study Abroad Education Fair at Seoul</td></tr> <tr> <td>23-24 August 2014</td><td>Education Malaysia Exposition at Ho Chi Minh City, Vietnam</td></tr> <tr> <td>4-5 October 2014</td><td>World Education Expo Indonesia, Jakarta, Indonesia</td></tr> <tr> <td>28-29 March 2015</td><td>Raffles City, Orchard Road, Singapore</td></tr> </tbody> </table> <p>NAPEI-Immigration-EMGS Briefing on international student pass NAPEI initiated and organised with MAPCU an Immigration briefing on international student pass. NAPEI thank Immigration and EMGS for their representation and availability to answer the IPTS members queries. 85 members from NAPEI and MAPCU attended.</p> <p>NAPEI-Customs on GST for Education NAPEI is in liason with Customs on getting GST exemption for related Education products.</p> <p>REPRESENTATION BY NAPEI</p> <p>NAPEI has taken every opportunity to represent all categories of education from early childhood to university education at the various Government and Non-Government meetings, seminars and forums. Some of them are listed below:</p> <table border="1"> <thead> <tr> <th>DATE</th><th>ORGANISATION</th><th>EVENT</th></tr> </thead> <tbody> <tr> <td>20 Jan 2014</td><td>MOE Higher</td><td>Invitation to "The Road to Academic Excellence Workshop"</td></tr> <tr> <td>22 Jan 2014</td><td>HRDF</td><td>Makluman Terma dan Syarat Baru Pendaftaran Penyedia Latihan, Program Latihan dan kursus dibawah Pembangunan Sumber Manusia Berhad (PSMB)</td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th>DATE</th><th>ORGANISATION</th><th>EVENT</th></tr> </thead> <tbody> <tr> <td>10 Feb 2014</td><td>Pembangunan Sumber Manusia/HRDF</td><td>Training Needs Identification Survey of Sub-sectors registered under HRDF</td></tr> <tr> <td>14 Feb 2014</td><td>MIDA</td><td>MITI appointed Y.Bhg. Dato' Azman bin Mahmud as CEO of MIDA</td></tr> <tr> <td>17 Feb 2014</td><td>NCC</td><td>Invitation to NCC "New Digital Literacy Qualifications"</td></tr> <tr> <td>28 Feb 2014</td><td>MIDA</td><td>MIDA Annual Media Conference 2013</td></tr> </tbody> </table>	Date	Activity	29-30 March 2014	Korea Study Abroad Education Fair at Seoul	23-24 August 2014	Education Malaysia Exposition at Ho Chi Minh City, Vietnam	4-5 October 2014	World Education Expo Indonesia, Jakarta, Indonesia	28-29 March 2015	Raffles City, Orchard Road, Singapore	DATE	ORGANISATION	EVENT	20 Jan 2014	MOE Higher	Invitation to "The Road to Academic Excellence Workshop"	22 Jan 2014	HRDF	Makluman Terma dan Syarat Baru Pendaftaran Penyedia Latihan, Program Latihan dan kursus dibawah Pembangunan Sumber Manusia Berhad (PSMB)	DATE	ORGANISATION	EVENT	10 Feb 2014	Pembangunan Sumber Manusia/HRDF	Training Needs Identification Survey of Sub-sectors registered under HRDF	14 Feb 2014	MIDA	MITI appointed Y.Bhg. Dato' Azman bin Mahmud as CEO of MIDA	17 Feb 2014	NCC	Invitation to NCC "New Digital Literacy Qualifications"	28 Feb 2014	MIDA	MIDA Annual Media Conference 2013
Date	Activity																																		
29-30 March 2014	Korea Study Abroad Education Fair at Seoul																																		
23-24 August 2014	Education Malaysia Exposition at Ho Chi Minh City, Vietnam																																		
4-5 October 2014	World Education Expo Indonesia, Jakarta, Indonesia																																		
28-29 March 2015	Raffles City, Orchard Road, Singapore																																		
DATE	ORGANISATION	EVENT																																	
20 Jan 2014	MOE Higher	Invitation to "The Road to Academic Excellence Workshop"																																	
22 Jan 2014	HRDF	Makluman Terma dan Syarat Baru Pendaftaran Penyedia Latihan, Program Latihan dan kursus dibawah Pembangunan Sumber Manusia Berhad (PSMB)																																	
DATE	ORGANISATION	EVENT																																	
10 Feb 2014	Pembangunan Sumber Manusia/HRDF	Training Needs Identification Survey of Sub-sectors registered under HRDF																																	
14 Feb 2014	MIDA	MITI appointed Y.Bhg. Dato' Azman bin Mahmud as CEO of MIDA																																	
17 Feb 2014	NCC	Invitation to NCC "New Digital Literacy Qualifications"																																	
28 Feb 2014	MIDA	MIDA Annual Media Conference 2013																																	

No	Description		
	13 June 2014	Immigration	Mesyuarat berkaitan dengan pas pelajar antarabangsa Bil 04/2014
	14-15 June 2014	NAPEI	33 rd NAPEI Education Fair
	16 June 2014	British High Comm/ UK Trade and Investment	UK Delegation visit at Olympia College, KL
	17-18 June 2014	NAPEI	3 rd NAPEI International Skills Conference 2014 : Transforming the Skills Workforce – Proceeding World Class Skills for Developed Nation 2020 and Beyond
	17-18 June 2014	Liquid Learning	2 nd Annual Building World-Class Private and International Schools Summit 2014
	26 June 2014	MOE Higher	Majlis perjumpaan Ketua-ketua Eksekutif IPTS bersama YAB Timbalan Perdana Menteri merangkap Menteri Pendidikan Malaysia dan Pelancaran i-kad bagi pelajar antarabangsa anjuran bersama Jabatan Pengajian Tinggi dan EMGS
	3 July 2014	Xiamen University	Groundbreaking Ceremony of Malaysian Campus
	10 July 2014	MOE	Meeting on Singapore, Vietnam and Jakarta international schools education fairs
	10 July 2014	Kementerian Sumber Manusia	Pelaksanaan Kajian Guna Tenaga Kebangsaan – Kemahiran dan Kecekapan (Implementation of National Employment Returns Survey – Skills and Competencies)
	11 July 2014	Immigration	Mesyuarat berkaitan dengan pas pelajar antarabangsa Bil 05/2014
	16 July 2014	TVET UK	Visitation and discussion TVET UK at MAHSA University
	17 July 2014	MOE	Meeting with MOE BPS, Matrade officers and Rexpo on Singapore, Vietnam and Jakarta international school education fairs
	17 July 2014	MOE Higher	MOE(Higher) to meeting on Pembentangan Cadangan Penubuhan Baharu Kampus Cawangan Luar Negara IPTS
	17 July 2014	Saito College	IPTS Large is upgraded to University
	18 July 2014	Economic Planning Unit	Meeting on Rancangan Malaysia Kesebelas (RM Ke-11) 2016-2020 Inter Agency Planning Group (IAPG), Sektor Perkhidmatan Bil 3/2014
	24 July 2014	MOF	Meeting on "Strengthening Private Sector Investments"
	28 July 2014	State Government of Victoria, Australia	Thank you letter from The Hon Louise Asher MP, Minister for Innovation, Minister Tourism and Major Events and Minister for Employment and Trade
	11 Aug 2014	British High Comm/ UK Trade & Investment	Nomination of Malaysians to attend the World of Learning Exhibition 30 Sept – 1 Oct 2014 at the National Exhibition Centre (NEC), Birmingham, UK
	13 Aug 2014	Immigration	Mesyuarat berkaitan dengan pas pelajar antarabangsa Bil 06/2014
	14 Aug 2014	UWS	University of the West Scotland on Professional

No	Description		
	3-4 Dec 2014	Tan Chong Technical Institute	Asian Skills Summit 2014
	3-4 Dec 2014	i2i Events Group UK	Bett Asia Leadership Summit, Singapore
	6-7 Dec 2014	Study Malaysia	Study Malaysia Education Fair in Kuching, Sarawak
	8-10 Dec 2014	MBS-Mt Eliza	Strategic HR Leadership
	9 Dec 2014	Malaysia SME/Intel	Technology Innovation in Entrepreneurship
	10 Dec 2014	MOE Higher	Final input on IPTS Blueprint 2015 – 2025
	12 Dec 2014	Human Resource	Invitation to Human Resource Development Award Dinner
	21 Dec 2014	MOE	Laporan Aktiviti Sambutan Bulan Bahasa Kebangsaan Peringkat Sektor Pendidikan 2014

NAPEI in Government Steering Committees

Since 2014, NAPEI sits in the following steering committees:

1. Steering Committee for the review of the Private Higher Education Act (AKTA 555)
2. ETP Project Committee
3. Graduate Employability Task Force Committee
4. National Budget Consultation Committee
5. MQA Technical Committee on Standards and the Malaysian Qualification Framework
6. NKEA Committee for Education
7. Member of the Malaysian Service Providers Council
8. EPP3- Scaling up International Schools in Malaysia
9. Rancangan Malaysia Ke-11 Committee
10. IPTS Stakeholders Committee

This has given NAPEI opportunities to voice out the concerns of the private education sector in Malaysia.

FINANCIAL STATUS

NAPEI has successfully secured funding from Pemandu for its activities ensuring continuity of our major projects. We have a healthy Financial Status through prudent and cost effective management with an increase in fixed deposits and activities that are self-financed. The various events and activities have ensured a surplus income over the approved budget. Pemandu has continued their support due to the effective management skills of the NAPEI Team. The balance funds from the RM700,000 received for capability building in 2012 was used for our 3rd NAPEI International skills conference 2014. A fund of RM 600,000 received end year 2013 was used for international schools branding for Year 2014 in countries approved by Pemandu namely Seoul, South Korea, Ho Chi Minh, Vietnam, Jakarta, Indonesia and Singapore. From the RM 600,000 received from Pemandu, an administrative income of 10% goes to NAPEI on international schools branding


projects organized by NAPEI. NAPEI's cost effective measures ensures the financial success of the branding programme. Our Treasurer's report will give more details on our financial status. We thank our treasurer Mr Varatha Raju for doing a wonderful and highly efficient job with the accounts keeping.

THE SECRETARIAT

We wish to put on record the efficient work done by our Executive Secretary Ms Betty Ng for successfully managing our secretariat.

In conclusion, we would like to express our thanks to all member institutions which have strongly supported the National Council by providing facilities for our various meetings, for participating in the various training programmes, for joining our education fairs, annual dinners as well as for advising, assisting and cooperating with us in all our activities to ensure the continued success of

No	Description
	<p>NAPEI</p> <p>Thank you.</p>
	<p>TREASURER'S REPORT – reported by General Treasurer Mr Varatha Raju Munusamy</p>
	<p>Though an NGO organization, NAPEI generated a surplus of RM 109,248.00 from its operations for the year ending 31 December 2014. This was due to a number of prudent and effective management of funds in accordance to the approved annual budget.</p>
	<p>INCOME</p>
	<p>NAPEI's total income for the year was RM227,798.00. This was derived from the following sources.</p>
	<ol style="list-style-type: none"> 1) Subscription from members 2) Endorsement Fees for NAPEI Education Fair. 3) Administered, organized and promoted the Pemandu sponsored 3rd NAPEI International Skills Conference –Transforming the Skills Workforce – Proceeding World Class Skills for a Developed Nation 2020 and Beyond. 4) Administered, Organized, Managed and participated in the overseas Education fairs to Upscale the International schools andto promote foreign students to study in these schools in Malaysia.
	<p>In reference to item 3 above, the balance of NAPEI grant of Ringgit Malaysia Seven Hundred Thousand (RM700,000.00) by PEMANDU (Prime Minister Department) end Year 2011 was used for the purpose of capability building, administrating, organising and conducting of seminars, developing and upgrading skills service sector in Malaysia. An amount of RM107,355.32 was utilised for the 3rd NAPEI International Skills Conference 2014 at Prince Hotel & Residence, Kuala Lumpur on 17-18 June 2014.</p>
	<p>NAPEI takes this opportunity to thank our Event Partner, the State Government of Victoria, Australia insponsoringan amount of RM35,000.00forthis event.</p>
	<p>NAPEI is proud to announce that in November 2012, we were recognized by the Malaysian Government as the Championfor EPP3- Ramping up International School under our government's Economic Transformation Programme.(reference website:- http://etp.pemandu.gov.my) PEMANDU has also agreed to provide NAPEI a grant of Ringgit Malaysia Three Million (RM 3 million) for branding international schools through feasibility studies overseas, promotion at overseas education exhibition and road shows in countries and cities discussed and approved by PEMANDU with a view to attracting foreign students to study in Malaysia under the NKEA (New Key Economic Areas) programme. An administrative fees of 10% of the total expenses incurred for Branding of International school was charged to Pemandu for the services provided.</p>
	<p>In reference to item 4 above, NAPEI in Year 2014 successfully participated in International educational fairs such as in Seoul, Korea in March (29-30 March 2014), Education Malaysia Exposition at Ho Chi Minh City Vietnam in August (23-24 August 2014), World Education Expo at</p>
	<p>Jakarta, Indonesia in October (4-5 October 2014) and coming at Raffles City, Singapore in April,2015 (3rd and 4th April) (with ten (10) participating international schools is expected to represent along with PEMANDU and MOE officials.</p>
	<p>The above 4 projects were financed from the RM 600,000.00 grant received from PEMANDU (Prime Minister Department) end December 2013 under EPP 3 to promote International Schools. As for this exercise, PEMANDU sponsored the exhibition booth and the participating International schools paid for their travelling, accommodation and other related expenses.</p>
	<p>In Year 2014 a total amount of RM35,848.40(a 10% administrative income by NAPEI for their efforts) was generated from the RM 600,000.00 funding received.</p>
	<p>EXPENSES</p>
	<p>There was a lower operating expenses in 2014 as compared to 2013. The National Council unanimously concurred that several factors as follows made it possible:</p>

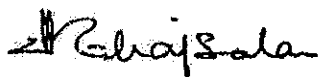
No	Description						
1.	<p>1.1 NAPEI 27th Anniversary Dinner :</p> <p>The NAPEI 27th Anniversary Dinner in conjunction with Malam NAPEI event was celebrated in a prudent and glamorous way in which entertaining and performances were showcased by institutions and schools students instead of commercial and professional entertainers:</p> <p>1.1 the gracious presence of our Guest of Honor, our Minister of Human Resources Yang Berhormat Dato' Sri Richard Riot Anak Jaem</p> <p>1.2 A special video and multimedia presentation projected through a rented high end LCD projector commemorating "25 Years Championing Private Education".</p> <p>1.3 Master of Ceremony</p> <p>1.4 Souvenirs / mementoes in the form of thermo flask with logo for  participating members and guests.</p> <p>1.5 Plaques for Sponsors and Excellence Awards winning institutions</p> <p>NAPEI takes this opportunity to thank State Government of Victoria, Australia and Smart Readers Worldwide for their contribution of RM 10,000.00 each as a Sponsor for NAPEI 27th Anniversary Dinner. In addition there was an anonymous sponsor of RM 2,000.00</p> <p>2. In-view of Championing Private Education :</p> <p>2.1 NAPEI organised site visits to institutions vying for the NAPEI Educational Excellence Awards that included outstation visits to Sabah Institute of Arts at Kota Kinabalu, Kolej Asa in Rawang, Kolej Tuanku Jaafar in Mantin, KDU International school and Real International school and Kolej MCS in Banting.</p>						
	<p>National Council Meeting expenses for the year has reduced due to the warm hospitality and generosity of Council members who offered and hosted the council meetings at their respective institutions. On this, NAPEI takes the opportunity to thank MAHSA University, Olympia College, Yamaha Academy, Oasis College and REAL Education Group for their support.</p>						
	<p>CASH FLOW AS AT 31 December 2014</p> <table data-bbox="247 1187 718 1288"> <tr> <td>Fixed Deposit</td><td>RM 627,801.00</td></tr> <tr> <td>Cash in Hand</td><td>RM 532.80</td></tr> <tr> <td>Cash at Bank</td><td>RM 136,199.32</td></tr> </table>	Fixed Deposit	RM 627,801.00	Cash in Hand	RM 532.80	Cash at Bank	RM 136,199.32
Fixed Deposit	RM 627,801.00						
Cash in Hand	RM 532.80						
Cash at Bank	RM 136,199.32						
	<p>Note: The Cash Flow statement is inclusive of the RM700,000 grant from PEMANDU under Capability Building and RM600,000.00 grant from PEMANDU under EPP 3</p>						
	<p>On behalf of the NAPEI's national council, we would like to express our sincere thanks to the following parties for the timely preparation of NAPEI's financial report for the year 2014.</p>						
	<p>(1) Internal Auditor</p> <p>a. Ms Lai Mei Wan of Pusat Latihan Yoga Jasmani</p> <p>b. Dr Kulandasamy of Saito College</p> <p>(2) External Auditor – Hii King Hiong & Co.</p>						
4.3	<p>Also a very big thank you to all Member Institutions for actively participating in all our activities and contributing financially.</p> <p>Thank you.</p> <p>The Speaker then asked members if there were any issues on the reports presented. No members raised any issues. Therefore, both the reports were deemed adopted unanimously.</p> <p>There being no issues the General Secretary report and General Treasurer's reports and were proposed for approval by Mr Saravanan Maniam of Kolej TAFE Seremban and seconded by Dr</p>						

No	Description
	<p>Kulandasamy Rajagopal of Saito College.</p> <p>The General Treasurer's audited report 2014 and budget 2015 was presented. It was proposed for approval by Dr Rajalingam of CQ Breyer KL College and seconded by Mr Manivanan of College MCS</p>
5.	<p>Resolution to Appoint Two (2) Honorary Internal Auditors for 2015-2016 The AGM resolved the appointment of two (2) Honorary Internal Auditors.</p> <ol style="list-style-type: none"> 1. Ms Lai Mei Wan of Pusat Latihan Yoga Jasmani 2. Ms Lau Wai Cheng of ELC English Language Company (Malaysia) Sdn Bhd
6.	<p>Any Other Business</p> <ul style="list-style-type: none"> • NAPEI raised the issue on the reduction of PTPTN loans to students and brought up to the attention of both PTPTN and the Ministry. But the Ministry said that it was a cabinet decision. • Fewer issues with EMGS and Deputy President Raja Mohan said he would assist members if they had any issues with EMGS matters.
7.	<p>As there were no other matters arising, the Speaker thanked all members present for their attendance.</p> <p>The Speaker adjourned the meeting at 4.55 pm.</p>

Minutes prepared by

Teh Wan Kee
Deputy General Secretary
Term 2014-2016

Verified and confirmed By



Asso.Prof. Elajsolan VM Mohan
President
Term 2014-2016



Kevin Felix Pereira
General Secretary
Term 2014-2016